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[REDACTED]
CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

NOTICE
NO. 156-52

29 December 1952

SUBJECT: Project Administrative Planning

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1. Effective 23 December 1952, [REDACTED]
Special Assistant to the Deputy Director (Administration),
was designated Chief, Project Administrative Planning Staff,
Office of the Deputy Director (Administration), for providing
the staff assistance necessary in connection with the development
of appropriate administrative plans for projects referred to in

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[REDACTED] [REDACTED]
[REDACTED] was appointed as his principal assistant.

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2. Offices sponsoring projects requiring administrative
support planning should refer them to the Project Administrative
Planning Staff for development of appropriate plans. After
approval of the plans by the sponsoring office they will be
submitted to the Deputy Director (Administration) for his
approval prior to submission to the Project Review Committee.

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3. Pending further notification, all requests for action
should be addressed to [REDACTED] Room 2410, "K" Building,
[REDACTED]

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FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[REDACTED]

WALTER REID WOLF
Deputy Director
(Administration)

DISTRIBUTION NO. 2

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JOB NO. 78-04610A BOX NO. 2 FILE NO. 4 DOC. NO. 1 NO CHANGE
IN CLASS/ (DECLASS/ (CLASS CHANGED TO: TS S (C) EXT. JUNE 22
NEXT REVIEW DATE: 10 FEB 1980 REVIEWED BY: [REDACTED] EXT DOC. 11
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